



DATE: AUGUST 7, 2023
TO: ALL PROSPECTIVE VENDORS
FROM: VERONICA JACKSON
PURCHASING AND CONTRACTS COORDINATOR
SUBJECT: ADDENDA# 1
RFP# 24-0815, WEBSITE REDESIGN AND DEVELOPMENT

All respondents are hereby advised of the following amendments to the Request for Proposals (“RFP”) document which are hereby made an integral part of the proposal documents for the subject contract, prepared by the Clarke County School District (“CCSD or District”).

Proposals submitted shall be deemed to include contract document information as shown in **ADDENDUM NO. 1**. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the “**RFP# 24-0815, WEBSITE REDESIGN AND DEVELOPMENT**”, response date, and return address. This will be accepted as part of your proposal response, PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THIS DOCUMENT.

The Addendum becomes a part of the Original document and Modifies, as noted below:

A. **MODIFICATIONS & REVISIONS** *(clarifications in red)*

- 1. Questions and Answers posting was **extended** to August 9, 2023 by 11:00 AM (EDT).
- 2. Proposal Due Date was **extended** to August 17, 2023 at 1:00 PM (EDT)

Proposal Due **EXTENDED: AUGUST 17, 2023 at 1:00 PM (EDT)**

Name of Proposer

Address

Signature

Date

Unless otherwise changed by an addendum, all other information will remain the same.

END OF ADDENDA 1